

# NORTHERN TIER CAREER CENTER

SECTION: OPERATIONS

TITLE: CONTRACTED SERVICES

ADOPTED: August 23, 2012

REVISED:

818. CONTRACTED SERVICES	
<p>1. Purpose</p>	<p>In its effort to provide cost-effective programs, the Joint Operating Committee may need to utilize contracted services. The Joint Operating Committee shall continue to monitor and evaluate such services to assure their effectiveness. This policy is adopted to assist the Joint Operating Committee in procuring and maintaining qualified and legally certified services.</p>
<p>2. Authority SC 111 Title 22 Sec. 8.1 et seq 23 Pa. C.S.A. Sec. 6301 et seq</p>	<p>The Joint Operating Committee is required by law to ensure that independent contractors and their employees who have direct contact with students comply with the mandatory background check requirements for criminal history and child abuse.</p>
<p>3. Delegation of Responsibility SC 111 23 Pa. C.S.A. Sec. 6303</p>	<p>The Administrative Director or designee shall ensure that all contractors submit for each of the contractor's prospective employees prior to employment:</p> <ol style="list-style-type: none"> <li>1. Report of criminal history record information.</li> <li>2. Federal criminal history Registration ID number.</li> <li>3. Official child abuse clearance statement.</li> </ol> <p>The center shall maintain a copy of the required information.</p> <p>The criminal history record information and the child abuse clearance statement shall not be required for a contractor's employees who have no direct contact with students.</p> <p>Failure to comply with this policy and the background check requirements by an independent contractor shall lead to cancellation of the contract.</p>

References:

School Code – 24 P.S. Sec. 111

State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq.

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

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