

NORTHERN TIER CAREER CENTER

SECTION: PROPERTY

TITLE: USE OF SCHOOL FACILITIES

ADOPTED: August 23, 2012

REVISED:

707. USE OF SCHOOL FACILITIES	
1. Purpose	<p>The Joint Operating Committee recognizes that although the primary purpose of the school buildings, facilities and property is to provide students with an appropriate learning environment, the Joint Operating Committee may make school facilities available to individuals and community groups without discrimination and in accordance with this policy, provided the use does not interfere with the educational program of the center.</p>
2. Authority SC 1850.1	<p>The Joint Operating Committee will provide for the use of school facilities when permission has been requested in writing and has been approved by the Administrative Director in accordance with the following order of priority:</p> <ol style="list-style-type: none">1. Requests by school-related organizations.2. Requests by nonschool-related community activities.3. Requests by private interest groups. <p>The use of school facilities shall not be granted for private social functions or any purpose which is prohibited by law.</p>
SC 775	<p>The Joint Operating Committee shall establish a schedule of fees for the use of school facilities by approved groups.</p>
3. Delegation of Responsibility	<p>The Administrative Director or designee shall implement administrative regulations or procedures for requesting and granting permission for use of school facilities and shall distribute the policy and necessary information to individuals affected by them.</p> <p>An application for use of school facilities may be disapproved because of noncompliance with established policy and procedures by the Administrative Director.</p>

<p>4. Guidelines</p>	<p>Along with the completed application, the individual or group must submit the following:</p> <ol style="list-style-type: none">1. Payment of the specified rental fee.2. Evidence of organizational liability to limits required by center guidelines.3. Documentation evidencing the center shall be held harmless by the user for any liability that arises from use of facilities by the individual or group. <p><u>Application Evaluation</u></p> <p>No application to use the center's facilities shall be approved if the proposed activity would result in any of the following:</p> <ol style="list-style-type: none">1. Conflict with any school-sponsored activity.2. Access to facilities closed due to renovations, maintenance, cleaning, the school calendar, or Joint Operating Committee action.3. Access to facilities containing equipment or furnishings which if damaged or operated by an unqualified operator would be detrimental to the operation of a center program. <p><u>Limitations</u></p> <p>When individuals and community groups receive written permission to use the center's facilities under this policy, such use shall be conditioned upon strict compliance with the following:</p> <ol style="list-style-type: none">1. Individuals shall not use, access or enter upon any portions of the facilities or their contents not specified in the approved written request form.2. Individuals shall refrain from any conduct or activities not specifically identified in the approved written request form.3. When advertising or promotional activities are held at center facilities, individuals and community groups shall clearly communicate that the activities are not being sponsored by the center.
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<p>SC 511</p> <p>10 P.S. Sec. 311 et seq Title 61 Sec. 901.701</p> <p>35 P.S. Sec. 1223.5 20 U.S.C. Sec. 7182, 7183</p>	<p>4. Center equipment used in conjunction with requested facilities shall be identified when the application is submitted. Users of center equipment must accept liability for any damage to or loss of equipment that occurs while in their use. Where rules so specify, no equipment may be used except by a qualified operator provided by the center.</p> <p><u>Prohibited Activities</u></p> <p>The following activities are strictly prohibited in center facilities when individuals and community groups are granted written permission to use said school facilities:</p> <ol style="list-style-type: none"> 1. Possession, use or distribution of illegal drugs and/or alcoholic beverages. 2. Possession of weapons. 3. Conduct that would alter, damage or be injurious to any center property, equipment or furnishings. 4. Conduct that would constitute a violation of the Pennsylvania Crimes Code, and/or state and federal laws and regulations. 5. Gambling, games of chance, lotteries, raffles or other activities requiring a license under the Local Option Small Games of Chance Act, unless such activity has been expressly authorized by the Joint Operating Committee or administration. 6. Use of tobacco products. The Joint Operating Committee may designate specific areas for tobacco use by the public on property owned, leased or controlled by the center that is at least fifty (50) feet from center buildings, stadiums and bleachers. <p><u>Violations</u></p> <p>The center reserves the right to remove from center premises any individual or community group who fails to comply with the terms and conditions of this policy and established procedures.</p> <p>In the event an individual or community group violates this policy or the terms under which permission was granted to use center facilities, that individual or community group forfeits the right to submit future written requests to use center facilities, unless otherwise decided by the Joint Operating Committee.</p>
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Fee Schedule

Use of center facilities for activities directly related to the educational program and center operations shall be without cost to users except that the user shall be responsible for extra custodial fees.

References:

School Code – 24 P.S. Sec. 775, 779, 1850.1

State Board of Education Regulations – 22 PA Code Sec. 403.1

Department of Revenue Regulations – 61 PA Code Sec. 901.1, 901.701

Local Option Small Games of Chance Act – 10 P.S. Sec. 311 et seq.

School Tobacco Control – 35 P.S. Sec. 1223.5

Pro-Children Act of 2001 – 20 U.S.C. Sec. 7181 et seq.

Boy Scouts of America Equal Access Act – 20 U.S.C. Sec. 7905

Joint Operating Committee Policy – 000