

# NORTHERN TIER CAREER CENTER

SECTION: EMPLOYEES

TITLE: TOBACCO USE

ADOPTED: June 28, 2012

REVISED:

323. TOBACCO USE	
<p>1. Purpose</p>	<p>The Joint Operating Committee recognizes that tobacco use during school hours and on school property presents a health and safety hazard that can have serious consequences for the user and the nonuser and the safety of the center.</p>
<p>2. Definition 35 P.S. Sec. 1223.5</p>	<p>For purposes of this policy, <b>tobacco use</b> shall mean all use of tobacco, including cigars, cigarettes, pipes and smokeless tobacco.</p>
<p>3. Authority 35 P.S. Sec. 1223.5 20 U.S.C. Sec. 7183</p>	<p>The Joint Operating Committee prohibits tobacco use by administrative, professional and support employees in a school building and on any property, buses, vans and vehicles that are owned, leased or controlled by the center.</p>
<p>35 P.S. Sec. 1223.5</p>	<p>The Joint Operating Committee prohibits tobacco use by employees at school-sponsored activities that are held off school property.</p> <p>The consequences for employees for violation of this policy are as follows:</p> <ol style="list-style-type: none"> <li>1. If use of smoking/tobacco in presence of students – referred to Joint Operating Committee for disciplinary hearing.</li> <li>2. Other situations:               <ol style="list-style-type: none"> <li>a. First violation – verbal reprimand.</li> <li>b. Second violation – written reprimand with copy placed in his/her personnel file.</li> <li>c. Further violation – shall be referred to Joint Operating Committee for a disciplinary hearing.</li> </ol> </li> </ol>

<p>35 P.S. Sec. 1223.5</p> <p>4. Delegation of Responsibility SC 1303-A</p>	<p>The Joint Operating Committee shall annually notify employees about the Joint Operating Committee’s tobacco use policy by distributing it through handbooks, newsletters, posted notices, and other efficient methods.</p> <p>The Administrative Director or designee shall annually, by July 31, report all incidents of possession, use and sale of tobacco by any person on school property to the Office of Safe Schools on the required form in accordance with state law and regulation.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1303-A</p> <p>School Tobacco Control – 35 P.S. Sec. 1223.5</p> <p>Pro-Children Act of 2001 – 20 U.S.C. Sec. 7181 et seq.</p>
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