

NORTHERN TIER CAREER CENTER

SECTION: PROGRAMS

TITLE: COOPERATIVE EDUCATION

ADOPTED: June 28, 2012

REVISED:

115. COOPERATIVE EDUCATION	
1. Purpose	The Joint Operating Committee endorses a cooperative relationship between the center and business and industry. Students benefit from this relationship by having the opportunity to translate learning to the workplace. Business and industry benefit by utilizing and training skilled workers.
2. Authority Title 22 Sec. 4.31, 11.8, 11.28	The Joint Operating Committee shall approve and support cooperative vocational education and work-study programs and shall supervise the nature and conduct of student employment.
3. Definition SC 1801, 1850.1 Title 22 Sec. 4.3	Cooperative vocational technical education is a method of instruction developed through a signed agreement and is planned, coordinated and supervised by the center, where students alternate in-school academic and vocational technical instruction in employment in an occupational field compatible with the students chosen course of study.
4. Delegation of Responsibility	The Administrative Director or designee shall be responsible for developing procedures which ensure that students participating in cooperative education and work-study programs are not exploited, illegally employed, or employed under conditions that fail to safeguard their health and safety.
5. Guidelines Pol. 213	<p>The Co-Op Coordinator will consult with the teachers about student job placement opportunities and students who express a desire for co-op placement. Teacher recommendation is necessary for students placed on co-op.</p> <p>Grades are derived from both personal contact with employers and reports from cooperative education teachers who provide on-the-job supervision through periodic visits to the place of employment.</p> <p>The Northern Tier Career Center does not issue working papers, but will attempt to help all students secure them who wish to do so. Students interested in securing working papers should contact the administrative office at the Northern Tier Career Center, or their home school guidance counselor for specific details.</p>

References:

School Code – 24 P.S. Sec. 1801, 1850.1

State Board of Education Regulations – 22 PA Code Sec. 4.3, 4.31, 11.8, 11.28