

Northern Tier Career Center  
REGULAR MEETING of the JOINT OPERATING COMMITTEE  
Thursday, May 18, 2017 at 6:30 PM  
NTCC Conference Room

The Northern Tier Career Center's Joint Operating Committee held a meeting, for general purposes, on May 18, 2017 at 6:30 PM, in the Conference Room, at the Northern Tier Career Center, Towanda, Pennsylvania.

President, Gene Anne Woodruff (Wyalusing) called the meeting to order at 6:30 PM followed by the Pledge of Allegiance. The following board members responded to roll call: Gayle Burkett (Athens), Jake Rought, Jr. (NEB), Rebecca Ferguson (Sullivan), John Morgan (Troy), Evelyn Sherburne (Towanda), and Gene Anne Woodruff (Wyalusing). Also present were Charles Young, Superintendent of Record; Gary Martell, Director; Michele Welles, Business Manager; Margaret Johnson, PN Coordinator; Jennifer Farley, Administrator of Education Services and Colleen Edsell, Board Secretary. Scott May (Canton) was not in attendance. Ken Bentley (Sayre alternate) arrived at 6:32 PM.

**PRESENTATION:** Mrs. Farley presented the Preliminary data for the 2017 NOCTI Tests.

**MINUTES:**

A motion was made by Rebecca Ferguson (Sullivan) and seconded by John Morgan (Troy) to approve the minutes of the April 20, 2017 meeting as presented. The motion carried.

**REPORTS:**

The Practical Nursing Activity Report was provided by Mrs. Margaret Johnson, PN Coordinator. Her report is attached.

Mr. Martell and Mrs. Farley reported on NTCC Happenings as well as Upcoming Events. The report is attached.

Superintendent of Record, Charles Young, had no report.

**FINANCIAL REPORTS:**

Rebecca Ferguson (Sullivan) moved to approve the Ratification of Bills, April 14, 2017 to May 12, 2017, Summary of Bills, May 12, 2017, Financial Report, May 12, 2017, and Engagement Letter with EFPR Group for the 2016-2017 Audit. Gayle Burkett seconded the motion. All members voted in favor on roll call vote.

**BUSINESS:**

Rebecca Ferguson (Sullivan) made and Gayle Burkett (Athens) seconded the motion to approve the continuation of Penn Dot's Safety Inspection Mechanic Training Program and permission to share cost and attend school legality workshop at Wyalusing High School on June 13, 2017. All members voted in favor.

A motion was by Rebecca Ferguson (Sullivan) and seconded by Jake Rought (NEB) to approve the proposal for current CNA students to attend LPN course at reduced rate. On a roll call vote, all members voted in favor.

Rebecca Ferguson (Sullivan) and John Morgan (Troy) made and seconded the approval of Bradford County Vo-Tech School Educational Support Personnel Association ESPA/PSEA Contract - July 1, 2017 to June 30, 2021. All members voted in favor.

**PERSONNEL**

Rebecca Ferguson (Sullivan) made and Gayle Burkett (Athens) seconded a motion to approve Amanda Connell and Dion Sullivan - SKILLS USA Advisors at \$600 Each, Angela Koss as NTHS Advisor at \$600 for the 2017-2018 school year, and co-op instructors to be approved with stipends not to exceed the budget amount for the 2017-2018 school year. All members voted in favor on roll call vote.

**TRAVEL**

Rebecca Ferguson (Sullivan) made and John Morgan (Troy) seconded travel by Jennifer Farley/Gary Martell to the PACTA Summer Leadership Workshop at Penn State - July 26-July 28, 2017 and PACTE Summer conference at Seven Springs Resort - June 26-June 28, 2017. All members voted in favor.

**EXECUTIVE SESSION:**

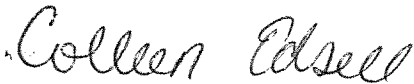
President Woodruff announced there would be an executive session with no business to follow.

**ANNOUNCEMENTS:**

The next meeting is scheduled for 6:30 PM on June 15, 2017.

Rebecca Ferguson (Sullivan) made a motion seconded by Jake Rought (NEB) to adjourn the meeting at 7:55 PM. All members voted in favor.

Respectfully submitted,



Colleen Edsell  
Board Secretary