

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Tuesday, September 22, 2016, at 6:30 p.m.
NTCC Conference Room

The Northern Tier Career Center's Joint Operating Committee held a meeting, for general purposes, on September 22, 2016 at 6:30 p.m., in the Blue Fountain Café, at the Northern Tier Career Center, Towanda, Pennsylvania.

President Gene Ann Woodruff (Wyalusing) called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance. The following board members responded to roll call: Evelyn Sherburne (Towanda), Rebecca Ferguson (Sullivan), Howard Rought (NEB), Gayle Burkett (Athens), Gene Ann Woodruff (Wyalusing), John Morgan (Troy), and Krista Jennings (Canton). Also present were Charles Young, Superintendent of Record; Gary Martell, Director; Michele Welles, Business Manager; Margaret Johnson, PN Coordinator; and Colleen Edsell, Board Secretary. Andrew Hickey (Sayre) did notify that he would not be in attendance. Kevin Reid, Audrey Bear, Don Foellner and Jennifer Farley were also present as guests.

EXECUTIVE SESSION: President Woodruff announced an executive session to discuss personnel issues. The meeting reconvened at 6:45 PM.

PRESENTATION: The JOC heard a presentation from Audrey Bear (Robert W. Baird and Company) and Kevin Reid (Kingspry) regarding the refinancing of our Series of 2011 bond reissuance. Rebecca Ferguson moved and Howard Rought, Jr. seconded the attached motion for the bond refinancing. On roll call vote, all members voted in favor.

Don Foellner, Distinguished School Leader Consultant with Pennsylvania Association of Career and Technical Administrators gave a presentation on the Technical Assistance Program (TAP) that our staff will be involved in this year. Mr. Foellner will be on site during the school year to lend help to our teachers on raising the academic and technical achievement of our students.

REPORTS:

The Practical Nursing Activity Report was provided by Mrs. Margaret Johnson, PN Coordinator. The current class is well underway with a total of 31 students enrolled. Clinical agreements have been renewed for five years at Beacon Light, Bradford County Manor and Guthrie Healthcare. Sayre Healthcare Center is in the process of being renewed.

Gary Martell showed pictures of the students working in the shops and told about the Occupational Advisory Committee meetings. These meetings will be held on October 11 and October 12. To be in compliance, we need a JOC member to be on each OAC list. The Alice training is targeted for the October 10 inservice. Mr. Martell reported that Hilliard Corporation from Elmira, NY had donated a forklift to be used by our staff. Fire extinguisher training has been completed by everyone. Angela Koss and Richard Decatur are meeting with the Diversified Occupations/Co-op students on Mondays from 3:00 until 4:30. Mr. Martell thanked his wife, Dr. Amy Martell, for bringing Immaculata University to our area for Master Degree and Doctoral Degree programs.

Superintendent of Record, Charles Young, discussed the funding formulas and speculated on the diminishment of school funds.

Rebecca Ferguson moved to approve the Ratification of Bills, August 20, 2016 to September 16, 2016, Summary of Bills, September 16, 2016 and Financial Report as of September 16, 2016 which was seconded by Gayle Burkett. Roll call vote indicated unanimous approval.

A motion to approve the Administrator of Educational Services position to become effective immediately was made by Rebecca Ferguson and seconded by Gayle Burkett. All members voted in favor on roll call vote.

A motion to approve the acceptance of the Penn State Wilkes Barre lease termination as of September 30 was made by Rebecca Ferguson and seconded by Gayle Burkett. On roll call vote, all members voted in favor.

The Occupational Advisory Committee Members were approved on a unanimous vote made by Rebecca Ferguson and seconded by Gayle Burkett.

Jennifer Farley was approved as the Administrator of Educational Services at a prorated salary of \$63,846 to be effective on September 26, 2016 by a motion made by Rebecca Ferguson and seconded by Evelyn Sherburne. All members voted in favor on roll call vote.

A motion to approve the below Supplemental Positions was made by Rebecca Ferguson and seconded by Howard Rought, Jr. All members voted in favor on roll call vote.

Name	Position/Action	Salary/Benefits	Effective Date
Richard Decatur	Co-op/Diversified Occupations	\$3000	9/14/16
Angela Koss	Co-op/Diversified Occupations	\$3000	9/14/16

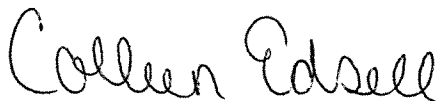
Rebecca Ferguson made a motion and Gayle Burkett seconded Christi Signor and the paraprofessionals attending a training conference in Harrisburg on October 5, 2016. The cost will be \$150.

Evelyn Sherburne announced that Saturday, September 24 at 7:00 PM would be the Outstanding Young Woman program at Towanda High School.

Next meeting will be October 20, 2016 at 6:30 PM.

Rebecca Ferguson made a motion seconded by John Morgan to adjourn the meeting. All members voted in favor.

Respectfully submitted,



Colleen Edsell
Board Secretary