

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Tuesday, October 27, 2016, at 6:30 p.m.
NTCC Conference Room

The Northern Tier Career Center's Joint Operating Committee held a meeting, for general purposes, on October 27, 2016 at 6:30 p.m., in the Blue Fountain Café, at the Northern Tier Career Center, Towanda, Pennsylvania.

President Gene Ann Woodruff (Wyalusing) called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance. The following board members responded to roll call: Howard Rought, Jr. (NEB), Gayle Burkett (Athens), Gene Ann Woodruff (Wyalusing), Harold Stockdill (Sullivan substitute) and Krista Jennings (Canton). Also present were Charles Young, Superintendent of Record; Gary Martell, Director; Michele Welles, Business Manager; Margaret Johnson, PN Coordinator; Jennifer Farley, Administrator of Education Services and Colleen Edsell, Board Secretary. Evelyn Sherburne (Towanda), Rebecca Ferguson (Sullivan), Andrew Hickey (Sayre), and John Morgan (Troy) did notify that they would not be in attendance.

A motion was made by Gayle Burkett (Athens) and seconded by Howard Rought, Jr. (Northeast) to approve the minutes of the September 22, 2016 meeting as presented. All members voted in favor.

EXECUTIVE SESSION: President Woodruff announced that there was an addition to the agenda. She also state there would be no executive session.

PRESENTATION: The NTCC commercial was shown to all those in attendance.

REPORTS:

The Practical Nursing Activity Report was provided by Mrs. Margaret Johnson, PN Coordinator. She updated on current students, accomplishments and goals. The report is attached to the minutes.

Gary Martell's report consisted of an update on House Bill 2381, PAC, OAC, Board Docs and the audit. In addition, Mrs. Farley reported on the student incentive and Career Coach programs. The report is attached.

Superintendent of Record, Charles Young, discussed "Board Paq" as a possible site to post and advertise the Board packets. He also stated that we could have our policies posted on PSBA as a provided service.

FINANCIAL REPORTS:

Harold Stockdill (Sullivan) moved to approve the Ratification of Bills, September 17, 2016 to October 21, 2016, Summary of Bills, October 21, 2016 and Financial Report as of October 21, 2016 which was seconded by Krista Jennings (Canton). Roll call vote indicated unanimous approval.

BUSINESS:

A motion to approve the \$50,000 bond for the JOC Treasurer, JOC Secretary, and Director was approved by a unanimous roll call vote. Harold Stockdill (Sullivan) made the motion and Howard Rought, Jr. (NEB) seconded it.

Howard Rought, Jr. (NEB) made the motion to approve the Group Electronic Communications With Students sites such as Remind.com and Groupme and Harold Stockdill (Sullivan) seconded the motion. All members voted in favor.

PERSONNEL EMPLOYMENTS:

Jerry Vannoy was approved as a substitute teacher with a rate of \$90 per day on a unanimous vote made by Harold Stockdill (Sullivan) and seconded by Gayle Burkett (Athens).

TRAVEL:

Harold Stockdill (Sullivan) made a motion to approve the below travel with a second by Gayle Burkett (Athens). All members voted in favor.

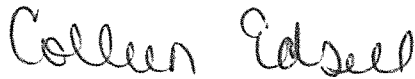
Name	Purpose/Destination	Costs	Date
Gary Martell	Penn State PACTA Conference	Registration, Lodging and Meals	10/20/16-10/21/16
Gary Martell and Jennifer Farley	Penn State Integrated Learning Conference	Registration, Lodging and Meals	11/2/16-11/3/16
Amanda Connell and Paul Price	Penn State Integrated Learning Conference	No Cost	11/2/16-11/3/16
Angela Koss	CTE Professional Academy	Substitute Cost	11/2, 11/3, 11/4, 2/16, 2/17, 6/26, 6/27, 6/28
Health Assistant Field Trip - Angela Koss, Rebecca Bellows, Keri Sullivan	Lackawanna College	Transportation	November 14. 2016

ANNOUNCEMENTS:

The next meeting is scheduled for November 17, 2016. This date may be changed after Michele Welles gets direction from Robert W. Baird and Company on the refinancing timeline of our bond.

Harold Stockdill (Sullivan) made a motion seconded by Gayle Burkett (Athens) to adjourn the meeting at 7:45 PM. All members voted in favor.

Respectfully submitted,



Colleen Edsell
Board Secretary