

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Thursday, May 17, 2018 at 6:30 PM
NTCC Conference Room

The Northern Tier Career Center's Joint Operating Committee held a meeting, for general purposes, on May 17, 2018 at 6:30 PM, in the Conference Room, at the Northern Tier Career Center, Towanda, Pennsylvania.

President Gene Anne Woodruff called the meeting to order at 6:28 PM followed by the Pledge of Allegiance. The following board members responded to roll call: Gene Anne Woodruff (Wyalusing), Howard Rought, Jr. (NEB), Gayle Burkett (Athens), John Morgan (Troy), Ron Cole (Sayre), Hal Stockdill (Sullivan), and Evelyn Sherburne (Towanda). Neal Palmer (Canton) arrived at 6:45 PM. Also present were Jason Bottiglieri, Superintendent of Record; Gary Martell, Director; Michele Welles, Business Manager; Margaret Johnson, PN Coordinator; Colleen Edsell, Board Secretary; and Janelle VanNoy, visitor.

EXECUTIVE SESSION: President Woodruff asked for an executive session to discuss personnel matters. The session began at 6:32 PM and the meeting reconvened at 7:15 PM.

PRESENTATION: Mr. Martell presented on the NOCTI Results.

MINUTES: John Morgan (Troy) made and Howard Rought, Jr. (NEB) seconded the Approval of the April 19, 2018 minutes. All members voted in favor on roll call vote.

REPORTS:

The Practical Nursing Activity Report was provided by Mrs. Margaret Johnson, PN Coordinator. The report is attached.

Mr. Gary Martell, Director gave his report which is attached.

Superintendent of Record, Jason Bottiglieri, expressed his gratitude to Mr. Martell for the work that he has put into the industry partnership meetings. He also noted that the home schools are also looking into industry-based certifications for their students.

FINANCIAL REPORTS:

Howard Rought, Jr. (NEB) made and John Morgan (Troy) seconded a motion to approve the Ratification of Bills, April 15, 2018 to May 12, 2018 the May 12, 2018 Financial Report, and the Student Center Report for May 12, 2018. All members voted approval on roll call vote.

BUSINESS:

A motion was made by John Morgan (Troy) and seconded by Neal Palmer (Canton) to Approve the Second Reading of Chapter 339 Guidance Plan, the Technology Agreement with BLaST IU 17, the Proposal for Current CNA Students to Attend LPN Course at Reduced Rate, the Approval of the 2017-2018 Donations, and the Memorandum of Agreement Between NTCC and Penn State University. Mr. Martell informed members that the technology contract would be changed to be one day every two weeks therefore cutting the cost almost in half. The CNA students will receive a \$3000 tuition break to attend our LPN school. All members voted in favor on the roll call vote.

A motion was made to Approve the Memorandum of Understanding Between the Center and the Associations by John Morgan (Troy) and seconded by Ron Cole (Sayre). All members voted for approval on roll call vote.

PERSONNEL:

Ron Cole (Sayre) made and John Morgan (Troy) seconded a motion to Approve Angela Koss' Sabbatical Leave Request for 2018-2019 School Year. In discussion, it was stated that the request is inconsistent with the

provisions of Policy 338 and Policy 338.1 for such a request. On roll call vote, all members voted "No" for the motion. The motion failed.

John Morgan (Troy) made and Gayle Burkett (Athens) seconded a motion to Approve Don Washburn's Retirement as Electrical Occupations Instructor as of June 29, 2018 with regret. All members voted in favor on roll call vote.

John Morgan (Troy) made and Gayle Burkett (Athens) seconded a motion to Approve Janelle VanNoy as IT Computer Instructor for \$55,780 beginning with the 2018-2019 School Year.

Howard Rought, Jr (NEB) made and Neal Palmer (Canton) seconded a motion to Approve the Elimination of Part-Time Custodian Positions and Advertise for Full-Time Custodian effective July 1, 2018. Roll call vote showed all in favor.

TRAVEL

John Morgan (Troy) made and Ron Cole (Sayre) seconded the motion to Approve the SkillsUSA Travel to the National Competition in Louisville, Kentucky for June 25 to June 29, 2018 for Dion and Amy Sullivan and Brandon Brown. All members voted in favor.

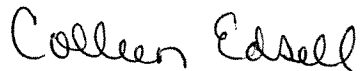
ANNOUNCEMENTS:

The next meeting is scheduled for 6:30 PM on June 21, 2018.

ADJOURNMENT:

John Morgan (Troy) made and Hal Stockdill (Sullivan) seconded a motion to Adjourn the Meeting at 8:11 PM.

Respectfully submitted,



Colleen Edsell, Board Secretary