

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Thursday, June 23, 2016, at 6:30 p.m.
NTCC Conference Room

The Northern Tier Career Center's Joint Operating Committee held a meeting, for general purposes, on June 23, 2016 at 6:30 p.m., in the Conference Room, at the Northern Tier Career Center, Towanda, Pennsylvania.

Secretary/Treasurer Rebecca Ferguson (Sullivan) called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance. The following board members responding to roll call: Evelyn Sherburne (Towanda), Rebecca Ferguson (Sullivan), Howard Rought (NEB), Andrew Hickey (Sayre), John Morgan (Troy) and Kent Corson (Wyalusing). Also present were Charles Young, Superintendent of Record; Gary Martell, Director; Michele Welles, Business Manager; Margaret Johnson, PN Coordinator; and Colleen Edsell, Board Secretary.

Gayle Burkett (Athens), Krista Jennings (Canton) and Gene Anne Woodruff (Wyalusing) did notify that they would not be in attendance.

PRESENTATION: SkillsUSA Competition

Mr. Martell gave a brief overview on the newly installed Apple Smart TV of Phillip Kneller's SkillsUSA competition in Louisville, Kentucky. Results on Phillip's score will be available on Friday, June 24, 2016.

A motion to approve the minutes of the May 26, 2016 regular meeting was made by Howard Rought and seconded by Andrew Hickey. The motion carried.

REPORTS:

The Practical Nursing Activity Report was provided by Mrs. Margaret Johnson, PN Coordinator. Current enrollment is still at 21 students. The last pre-entrance exam is scheduled for July 13, 2016. Enrollment is still low for 2016-2017. Dawn Horvath from Kaplan spoke with students about NCLEX and the NCLEX-PN review materials on June 7, 2016.

Gary Martell's report consisted of the following:

Enrollment for the 2016-2017 school year has increased from 318 ending to between 411 and 415 starting this fall. Cosmetology is in their second week for the summer with 18-19 students attending. The projected number was 24. The Perkins Grant has been submitted and still consists mainly of aide salaries and benefits even though we have moved some of that money into our general budget. We will be purchasing equipment and supplies for the mechanical trades shops as well as using grant money for staff/student travel and professional development. Our supplemental grant will be used to purchase supplies to allow student to self-assess in the auto shops.

The Local Advisory Committee (LAC) minutes were given to members. The main concern of the LAC is the amount of time students are here as well as the amount of travel time to get to jobs for training.

Memorandums of Understanding were given out for the Southern Tioga School District, Matthews Trucking Company, and Barone Beauty Academy. Southern Tioga School District will be coming in the morning session and currently has one student planning to come for \$5400 per student. The Matthews Trucking Company agreement is for the NTCC to provide books as well as to do all

paperwork for registration/completion of the course. Matthews Trucking will do the training. Barone Beauty Academy has signed an articulation agreement to take the unfinished seniors.

Superintendent of Record, Charles Young, had no report.

John Morgan moved to approve the Ratification of Bills, May 21, 2016 to June 16, 2016 which was seconded by Andrew Hickey. Roll call vote indicated unanimous approval.

A motion to approve the extension of 2015-2016 vacation days for the Act 93 employees to the end of August 2016 was made by Howard Rought and seconded by John Morgan. The motion carried.

A motion was made by Howard Rought and seconded by Evelyn Sherburne to increase the cost for the students taking the CDL course from \$4895 to \$5500. All members voted in favor.

A motion was made by Andrew Hickey and seconded by Evelyn Sherburne to use BLaST for technology services at \$64 per hour for one day a week. All members voted in favor.

A motion to approve the below personnel and travel requests was made by Howard Rought and seconded by Evelyn Sherburne. All members voted in favor.

PERSONNEL:

Name	Position/Action Required	Salary/Benefits	Effective Date
Angie Koss	National Honor Society Advisor	\$600	2016-2017
Keri Sullivan	Yearbook	\$600	2016-2017
Amanda Connell	Instructor Mentor	\$600	2016-2017

TRAVEL

Name		Purpose/Destination	Costs	Date
Gary Martell		PACTA Summer Symposium, State College, PA	Registration Fee, Accommodations, Meals and Mileage	July 27-29, 2016

The Pepper's Auction Revenue Update was given by Mr. Martell. The TransAm brought \$2500, the Mohawk Lift brought \$3500, and ceiling tile brought \$440.

Next meeting will be August 25, 2016 at 6:30 p.m.

As there was no other business, Andrew Hickey made a motion to adjourn the meeting at 7:22 and Howard Rought seconded the motion. The motion carried.

Respectfully submitted,



Colleen Edsell
Board Secretary