

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Thursday, June 21, 2018 at 6:30 PM
NTCC Conference Room

The Northern Tier Career Center's Joint Operating Committee held a meeting, for general purposes, on June 21, 2018 at 6:30 PM, in the Conference Room, at the Northern Tier Career Center, Towanda, Pennsylvania.

President Gene Anne Woodruff called the meeting to order at 6:30 PM followed by the Pledge of Allegiance. The following board members responded to roll call: Gayle Burkett (Athens), Ron Cole (Sayre), John Morgan (Troy), Howard Rought, Jr. (Northeast Bradford), Evelyn Sherburne (Towanda), Hal Stockdill (Sullivan), and Gene Anne Woodruff (Wyalusing). Michele Welles, Business Manager, Jennifer Farley, Administrator of Educational Services, Margaret Johnson, Practical Nursing Coordinator, Gary Martell, Director, and Colleen Edsell, Board Secretary were also present. Neal Palmer was absent.

EXECUTIVE SESSION: There was no Executive Session.

PRESENTATION: There was no Presentation.

MINUTES: John Morgan (Troy) made and Hal Stockdill (Sullivan) seconded the Approval of the May 17, 2018 minutes with the correction that Hal Stockdill (Sullivan) was present. All members voted in favor on roll call vote.

REPORTS:

The Practical Nursing Activity Report was provided by Mrs. Margaret Johnson, PN Coordinator. The report is attached.

Mr. Gary Martell, Director gave his report which is attached.

Superintendent of Record, Jason Bottiglieri, reported that the superintendents will have a retreat at the NTCC on Thursday, June 28.

FINANCIAL REPORTS: Howard Rought, Jr. (NEB) made and John Morgan (Troy) seconded a motion to approve the Ratification of Bills, May 13, 2018 to June 16, 2018, Financial Report, June 16, 2018, Student Center Report, June 16, 2018. All members voted approval on roll call vote.

BUSINESS: John Morgan (Troy) made and Ron Cole (Sayre) seconded a motion for Permission to Cancel July 19, 2018 Scheduled Meeting; 2018-2019 Student Handbook; and Permission to Seek Bids for Additional Storage Buildings. Roll call vote was unanimous.

PERSONNEL: Howard Rought, Jr. (NEB) made and Gayle Burkett (Athens) seconded a motion to approve Dennis Zimmer Registered Nurse Per Diem; Dianne Cron Registered Nurse Substitute/Per Diem; Amanda Connell, SkillsUSA Co-Advisor at \$600; Christi Warren, SkillsUSA Co-Advisor at \$600; Angela Koss, Mentor for Janelle VanNoy at \$600; Rebecca Bellows, NTHS Advisor at \$600; and Deanna Morgan, Full-Time Paraprofessional at \$13.00/Hour for the 2018-2019 School Year and Zachary Jennings, Full-Time Custodial/Maintenance at \$13.50/Hour to begin July 1, 2018. All members voted in favor on roll call vote.

TRAVEL: Ron Cole (Sayre) made and Hal Stockdill (Sullivan) seconded a motion for Gary Martell and Jennifer Farley to attend the 2018 PACTA Summer Leadership Conference for \$1100 plus mileage July 25-27, 2018. All members voted in favor on roll call vote.

ANNOUNCEMENTS:

Our next meeting is scheduled for 6:30 PM on August 15, 2018, and LPN graduation is scheduled for Thursday, August 16 at 7:00 PM.

ADJOURNMENT:

John Morgan (Troy) made and Hal Stockdill (Sullivan) seconded a motion to Adjourn the Meeting at 7:34 PM. All members voted in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Colleen Edsell".

Colleen Edsell, Board Secretary