

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Thursday, June 15, 2017 at 6:30 PM
NTCC Conference Room

The Northern Tier Career Center's Joint Operating Committee held a meeting, for general purposes, on June 15, 2017 at 6:30 PM, in the Conference Room, at the Northern Tier Career Center, Towanda, Pennsylvania.

Vice-President, Gayle Burkett (Athens) called the meeting to order at 6:30 PM followed by the Pledge of Allegiance. The following board members responded to roll call: Jake Rought, Jr. (NEB), Rebecca Ferguson (Sullivan), John Morgan (Troy), Evelyn Sherburne (Towanda), and Gayle Burkett (Athens). Also present were Charles Young, Superintendent of Record; Gary Martell, Director; Michele Welles, Business Manager; Margaret Johnson, PN Coordinator; and Jennifer Farley, Administrator of Education Services. Colleen Edsell, Board Secretary, Scott May (Canton), Gene Anne Woodruff (Wyalusing) and Andrew Hickey (Sayre) were not in attendance but notified. After roll call, members adjourned to an Executive Session to discuss personnel matters from 6:35 until 7:00.

PRESENTATION: Mr. Martell showed the speech by Towanda senior and Health Assistant graduate Larisa Terry. Larisa spoke on the Northern Tier Career Center's impact on her as a student.

MINUTES:

A motion was made by Rebecca Ferguson (Sullivan) and seconded by Jake Rought (Northeast) to approve the minutes of the May 18, 2017 meeting as presented. The motion carried.

REPORTS:

The Practical Nursing Activity Report was provided by Mrs. Margaret Johnson, PN Coordinator, and is attached.

Mr. Martell and Mrs. Farley reported on senior plans.

Superintendent of Record, Charles Young, reported that the NOCTI scores can be counted in place of the Keystone scores; however, there are still some unresolved issues on how it will work.

FINANCIAL REPORTS:

Rebecca Ferguson (Sullivan) moved to approve the Ratification of Bills, May 13, 2017 to June 10, 2017, Summary of Bills, June 10, 2017, and Financial Report, June 10, 2017. Jake Rought (Northeast) seconded the motion. All members voted in favor on roll call vote.

BUSINESS:

Rebecca Ferguson (Sullivan) made and Jake Rought (Northeast) seconded the motion to allow Act 93 Employees to extend 2016-2017 vacation days to the end of August 2017, Replace Teledair cameras, and approve the purchase of PC Now books titled Medical Terminology: An Illustrated Guide – 8th Edition, Cohen and DePetris; Heavy Duty Truck Systems; Medium/Heavy Duty Truck Engines, Fuel & Computerized Management Systems; and Refrigeration & Air Conditioning Technology – Whitman, Johnson, Tomczyk & Silberstein. On roll call vote, all members voted in favor.

A motion was made by Rebecca Ferguson (Sullivan) and seconded by John Morgan (Troy) to dismiss Employee #2 as a Temporary Professional Employee of the Northern Tier Career Center. All members voted in favor on a roll call vote.

PERSONNEL

Rebecca Ferguson (Sullivan) made and John Morgan (Troy) seconded a motion to approve Patrick Davidson as HVAC Instructor at a salary of \$51,780, and Amanda Connell as an HVAC Instructor Mentor for \$600. All members voted in favor on roll call.

Rebecca Ferguson (Sullivan) made and Jake Rought (Northeast) seconded a motion to approve to advertise and hire any additional/replacement personnel as needed prior to the August meeting. Roll call vote was unanimous.

TRAVEL

Rebecca Ferguson (Sullivan) made and John Morgan (Troy) seconded travel by Dion Sullivan to the PPG Recertification Conference in Virginia Beach, Virginia, and Custom Paint Conference in Pittsburgh, Pennsylvania in June, and also for Jennifer Farley to attend the Pennsylvania Career and Tech Administrators Conference in October. An amendment was made that Gary Martell would not be attending the June conference at Seven Springs Resort. All members voted in favor.

EXECUTIVE SESSION:

Vice-President Burkett announced there would be no executive session at this point.

ANNOUNCEMENTS:

The next meeting is scheduled for 6:30 PM on August 16, 2017. It was noted that there would be subs from Sullivan, Athens, and Towanda at this meeting.

John Morgan (Troy) made a motion seconded by Evelyn Sherburne (Towanda) to adjourn the meeting at 7:36 PM. All members voted in favor.

Respectfully submitted,



Michele Welles
Business Manager

**PRACTICAL NURSING PROGRAM
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ACTIVITIES OF THE PRACTICAL NURSING PROGRAM
PRESENTED TO: NORTHERN TIER CAREER CENTER
JOINT OPERATING COMMITTEE
June 15, 2017

I. PROGRAM ACTIVITIES

- A. Current enrollment 21
- B. Dawn Horvath from Kaplan spoke with students about NCLEX and their NCLEX-PN review materials on June 13, 2017.
- C. 20 Accepted and interviewed for 2017-2018 (40+ passed pre-entrance exam)
- D. Last pre-entrance exam is July 12, 2017