

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Thursday, April 20, 2017 at 6:30 PM
NTCC Conference Room

The Northern Tier Career Center's Joint Operating Committee held a meeting, for general purposes, on April 20, 2017 at 6:30 PM, in the Conference Room, at the Northern Tier Career Center, Towanda, Pennsylvania.

President, Gene Ann Woodruff (Wyalusing) called the meeting to order at 6:30 PM followed by the Pledge of Allegiance. The following board members responded to roll call: Gayle Burkett (Athens), Jake Rought, Jr. (NEB), Rebecca Ferguson (Sullivan), John Morgan (Troy), Evelyn Sherburne (Towanda), Gene Ann Woodruff (Wyalusing), and Dave Jarrett (Sayre alternate). Also present were Charles Young, Superintendent of Record; Gary Martell, Director; Michele Welles, Business Manager; Margaret Johnson, PN Coordinator; Jennifer Farley, Administrator of Education Services and Colleen Edsell, Board Secretary. Scott May (Canton) did notify that he would not be in attendance.

There were no Presentations.

A motion was made by Rebecca Ferguson (Sullivan) and seconded by John Morgan (Troy) to amend the minutes of the March 23, 2017 meeting to state that the Cleveland Brothers Equipment Company, Inc. Engine Monitor Service Agreement was approved. The motion carried.

REPORTS:

The Practical Nursing Activity Report was provided by Mrs. Margaret Johnson, PN Coordinator. Her report is attached.

Mr. Martell and Mrs. Farley reported on NTCC Happenings as well as Upcoming Events. The report is attached.

Superintendent of Record, Charles Young, had no report.

FINANCIAL REPORTS:

Rebecca Ferguson (Sullivan) moved to approve the Ratification of Bills, March 11, 2017 to April 13, 2017, Summary of Bills, April 13, 2017, Financial Report, April 13, 2017. John Morgan (Troy) seconded the motion. All members voted in favor on roll call vote.

BUSINESS:

Rebecca Ferguson (Sullivan) made and Gayle Burkett (Athens) seconded the motion to approve the calendar revision to include August 23, 2017 as a teacher inservice day and January 15, 2018 as a holiday. All members voted in favor.

The 2017-2018 Practical Nursing Budget, Practical Nursing Course Tuition and Fees, and Practical Nursing Calendar was approved on a motion made by Rebecca Ferguson (Sullivan) and seconded by Gayle Burkett (Athens). On roll call vote, all members voted in favor.

Rebecca Ferguson (Sullivan) made and Gayle Burkett (Athens) seconded a motion to approve a temporary leave of absence for an instructional aide as well as three days without pay for a professional staff member. All members voted in favor.

The approval to seek architectural drawings for a storage shed was given on a motion made by Rebecca Ferguson (Sullivan) and seconded by John Morgan (Troy). On roll call vote, all members voted in favor.

PERSONNEL

Rebecca Ferguson (Sullivan) made and Jake Rought (NEB) seconded a motion to approve Charles Young as Superintendent of Record for 2018 as well as a summer cosmetology instructor to be paid a salary according to her experience. All members voted in favor on roll call vote.

TRAVEL

Rebecca Ferguson (Sullivan) made and Gayle Burkett (Athens) seconded a motion to approve travel to the OTC Instructor Seminar for Dion Sullivan, Simulation Training for health assistants, and the welding field trip to Pennsylvania College of Technology. All members voted in favor.

EXECUTIVE SESSION:


President Woodruff announced there would be an executive session with no business to follow.

ANNOUNCEMENTS:

The next meeting is scheduled for 6:30 PM on May 18, 2017.

Rebecca Ferguson (Sullivan) made a motion seconded by Jake Rought (NEB) to adjourn the meeting at 7:28 PM. All members voted in favor.

Respectfully submitted,


Colleen Edsell
Board Secretary