

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Thursday, April 19, 2018, at 6:30 p.m.
NTCC Conference Room

The Northern Tier Career Center's Joint Operating Committee held a meeting, for general purposes, on April 19, 2018 at 6:30 p.m., in the Conference Room, at the Northern Tier Career Center, Towanda, Pennsylvania.

President Gene Anne Woodruff called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance. The following board members responded to roll call: Gene Anne Woodruff (Wyalusing), Howard Rought, Jr. (NEB), Gayle Burkett (Athens), John Morgan (Troy), Ron Cole (Sayre), and Evelyn Sherburne (Towanda). Neal Palmer (Canton) was absent. Also present were Jason Bottiglieri, Superintendent of Record; Gary Martell, Director, Michele Welles, Business Manager; Margaret Johnson, PN Coordinator; and Colleen Edsell, Board Secretary.

PRESENTATION: Mr. Martell presented on the numbers that have been used in each of the shops for the 2018-2019 school year.

MINUTES: John Morgan (Troy) made and Gayle Burkett (Athens) seconded the Approval of the March 15, 2018 minutes. All members voted in favor on roll call vote.

REPORTS:

The Practical Nursing Activity Report was provided by Mrs. Margaret Johnson, PN Coordinator. The report is attached.

Mr. Gary Martell, Director gave his report which is attached.

Superintendent of Record, Jason Bottiglieri, reported on meeting with Senator Yaw at the education funding seminar, the superintendents' retreat to be held in June, the rural internet seminar policy counsel, and the Senate Bill for alternative pathways to graduation.

FINANCIAL REPORTS:

Howard Rought, Jr. (NEB) made and Hal Stockdill (Sullivan) seconded a motion to approve the Ratification of Bills, March 11, 2018 to April 14, 2018 the April 14, 2018 Financial Report, and the Student Center Report for April 16, 2018. All members voted approval on roll call vote.

BUSINESS:

The 2018-2019 General Fund Operating Budget Resolution Tally was given to members for verification of the eight school districts' approval. The Chapter 339 Guidance Plan was given for the first reading.

PERSONNEL AND TRAVEL

Gayle Burkett (Athens) motioned and Howard Rought, Jr. (NEB) seconded to Approve Michelle Thibodeault to conduct the Summer Cosmetology Program from June 18 to June 29, 2018 at \$29 per hour. and to Approve the PCNow Teachers to Attend Penn College Instructor Inservice on various days and to approve the various days for the Teacher Tailgate at Penn State University. All members voted in favor on a roll call vote.

EXECUTIVE SESSION: President Woodruff asked for an executive session with possible business to follow. Members went into Executive Session at 7:50 PM. The meeting reconvened with no business to follow.

ANNOUNCEMENTS:

The next meeting is scheduled for 6:30 PM on May 17, 2018.

ADJOURNMENT:

John Morgan (Troy) made and Ron Cole (Sayre) seconded a motion to Adjourn the Meeting at 8:31 PM.

Respectfully submitted,



Colleen Edsell, Board Secretary

NTCC Director's Report

4-19-18

Center Events	<ul style="list-style-type: none"> • 3rd Nine Weeks Student Recognition • Hosted Boy Scouts of America as possible Regional Merit Badge Location • Hosted Wes Skillings, Endless Mountains Magazine Article • Mr. Welch Presented at Serve on Welding Program. • PAC hosted Dr. Mike Erwin • Control of Fire Alarm Citation • PDE Program Approval Completed 4-12-18 • Donations by Claverack Electric \$1000 and Mclnroy-Sheffer Trust \$600 • Fine Line Home Student Awards
Industry Partnerships	<ul style="list-style-type: none"> • May 11th- DuPont, Global Tungsten, Walter Foley • June 8th- Williams Auto Group and Watson Diesel • Sept 14th- Jon Estep, E-Tech • Nov 9th- Guthrie • April 27th- Ford Asset Program • NAPA Regional Training Certification of EPA 609 • Bishop Brothers' • Mark Smith Checking on State Apprenticeship Funding (Chris Brown)
Student Events	<ul style="list-style-type: none"> • 23 Students on Co-Op • Mrs. Thibodeault and Cosmetology Students Visited Guthrie to provide "Volunteer Spa Day" • SKILLS USA State Competition @ Hershey on April 18th-20th • Awards – May 24th • Building Construction-Stage Design of "Annie Get Your Gun" • 8th Grade Tours Canton (April 26th) and Sayre (May 1) • Pre-Nursing Blood Drive May 8. • Summer Cosmetology Class June 18th -29th
JOC May 2018	<ul style="list-style-type: none"> • Program Highlight-Pre-Nursing Mrs. Bellows and Mrs. Koss • Preview of 2018 NOCTI and NIMS Testing Results • Computer Instructor

**PRACTICAL NURSING PROGRAM
NORTHERN TIER CAREER CENTER**

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ACTIVITIES OF THE PRACTICAL NURSING PROGRAM
PRESENTED TO: NORTHERN TIER CAREER CENTER
JOINT OPERATING COMMITTEE
April 19, 2018

I. PROGRAM ACTIVITIES

A. Current enrollment 31

- i. The current students finished semester 2. Semester 3 starts on April 24, 2018.

B. The next Pre-Entrance Exam is scheduled for May 16, 2018

II. INDIVIDUAL ACTIVITIES

A. Maggie Johnson

- i. Participated in two College Fairs
 1. Towanda High School on April 11, 2018
 2. Sullivan County High School on April 16, 2018