

Northern Tier Career Center
 REGULAR MEETING of the JOINT OPERATING COMMITTEE
 Thursday, October 18, 2018, 6:30 PM
 NTCC Blue Fountain

AGENDA

1. PLEDGE OF ALLEGIANCE
2. CALL TO ORDER: Vice President, Gayle Burkett
3. ROLL CALL ATTENDANCE
4. EXECUTIVE SESSION
5. PRESENTATION Phase 1 – Construction of Storage Area by NTCC Students
6. VISITORS' COMMENTS ON AGENDA ITEMS:
 Please give name, address, organization which you represent, and subject. It is requested that comments be kept to three (3) minutes and comments relative to private student or employee matters should be directed to the Director outside of the meeting.
7. APPROVAL OF MINUTES – Regular Meeting, September 20, 2018
 Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
8. REPORTS
 - A. NTCC Administrative Reports
 - B. Superintendent of Record Report – Dr. Bottiglieri
9. FINANCIAL REPORTS:
 - A. Summary of Bills, September 15, 2018 to October 12, 2018
 - B. Financial Report, September 30, 2018
 - C. Student Center Report – September 30, 2018
 Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
10. CORRESPONDENCE
11. DONATIONS
 - A. Neville Family Greenhouse Donation
 - B. 1998 Chevrolet Van from the Estate of Bruno B. Najaka, Jr.
 - C. ½ HP Oil Viscosity Engine
12. BUSINESS
 - A. Safety Inspector Certification Training Program Performance Agreement
 - B. Approval of LAC and OAC Member Lists
 - C. Bond for Elected/Appointed Officers

PA School Code for Individuals	Bond/Stipend Amount	Effective Date
JOC Treasurer, JOC Secretary, Director	\$50,000	November 1, 2018 - October 31, 2019

 Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
- D. Approval to Begin Construction of Phase 1 – Construction of Storage Area by NTCC Students
 Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

13. ADMINISTRATIVE REGULATIONS

14. PERSONNEL

A. Employment

Name	Position	Salary	Date
Martha Detweiler	Substitute - Paraprofessional and Teacher	\$12/Hour or \$100/Day	Pending Receipt of Clearances
Lindsay Schulze	Substitute – Paraprofessional and Teacher	\$12/Hour or \$100/Day	Pending Receipt of Clearances
Angela Koss, Rebecca Bellows, Gyla Sites, Dianne Cron, Tammy Donovan	Supplemental CNA Instructor	\$30/hour	Various Dates in November and December 2018

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

B. Resignation

Name	Position	Effective Date
Justin Dionne	Buildings and Grounds Lead Custodian	October 19, 2018

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

C. TRAVEL

Event	Participants	Date and Cost
Penn College Construction Day	Chaperones and Students	October 18, 2018 - Perkins Funded
Integrated Learning Conference at Penn Stater	Four Instructors TBD	\$1540 Plus Mileage

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

D. ANNOUNCEMENTS: Next Meeting, Thursday, November 15, 2018 at 6:30 PM

E. ADJOURNMENT:

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

Respectfully Submitted,



Gary Mfartell, Director