

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Thursday, November 15, 2018, 6:30 PM
NTCC Multi-Purpose Room

AGENDA

1. PLEDGE OF ALLEGIANCE
2. CALL TO ORDER: President, Gene Anne Woodruff
3. ROLL CALL ATTENDANCE
4. EXECUTIVE SESSION
5. PRESENTATION
 - A. 2017-2018 Final Audit Review
 - B. 2017-2018 Budget Line Transfers
6. VISITORS' COMMENTS ON AGENDA ITEMS:
Please give name, address, organization which you represent, and subject. It is requested that comments be kept to three (3) minutes and comments relative to private student or employee matters should be directed to the Director outside of the meeting.
7. APPROVAL OF MINUTES – Regular Meeting, October 18, 2018
Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
8. REPORTS
 - A. NTCC Administrative Reports
 - B. Superintendent of Record Report – Dr. Bottiglieri
9. FINANCIAL REPORTS:
 - A. Summary of Bills, October 13, 2018 to November 10, 2018
 - B. Financial Report, October 31, 2018
 - C. *Budget Line Transfers
 - D. Student Center Report – October 31, 2018Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
10. CORRESPONDENCE
11. DONATIONS
 - A. Precision Pipeline – Covington, PA – Welding Electrode
12. BUSINESS
 - A. 2017-2018 Final Expenditures - \$894.23 to Reserve
Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
 - B. 2017-2018 Budget Line Transfers
Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
 - C. JOC Board Meeting Schedule for 2019 Calendar Year
 - D. OAC Fall Meeting Minutes Approval
Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
13. ADMINISTRATIVE REGULATIONS – Policy 708 – Lending of Equipment and Books
 - A. Equipment Sign-Out Form

14. PERSONNEL

A. Employment

Name	Position	Salary	Date
Joey Ackley	Buildings and Grounds Lead Custodian	\$15.50/Hour	Pending Receipt of Clearances
Holly Shaul and Kristen Carrington	Per Diem LPN Instructors	\$26/Hour	November 15, 2018
Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____			

B. TRAVEL

Event	Participants	Date and Cost
Perkins V Trainings	Gary Martell and Christi Warren	Perkins Funded 11/14/18, 12/13/18, and TBD
Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____		

C. ANNOUNCEMENTS: Next Meeting, Thursday, December 20, 2018 at 6:30 PM

D. ADJOURNMENT:

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

Respectfully Submitted,



Gary Martell, Director