

Northern Tier Career Center  
REGULAR MEETING of the JOINT OPERATING COMMITTEE  
Thursday, December 13, 2018, 6:30 PM  
NTCC Multi-Purpose Room

AGENDA

1. PLEDGE OF ALLEGIANCE
2. CALL TO ORDER: President, Gene Anne Woodruff
3. ROLL CALL ATTENDANCE
4. EXECUTIVE SESSION
5. ORGANIZATIONAL MEETING
  - A. Appoint Temporary Chairperson
  - B. Nominations for Chairperson  
*Action: Moved \_\_\_\_\_ Secinded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_*
  - C. Election of Chairperson  
*Action: Moved \_\_\_\_\_ Secinded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_*
  - D. Newly Elected Chairperson Assumes the Chair  
*Action: Moved \_\_\_\_\_ Secinded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_*
  - E. Nominations for Vice Chairperson  
*Action: Moved \_\_\_\_\_ Secinded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_*
  - F. Election of Vice-Chairperson  
*Action: Moved \_\_\_\_\_ Secinded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_*
  - G. Name Deputy Board Secretary – Michele Welles  
*Action: Moved \_\_\_\_\_ Secinded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_*
6. APPROVAL TO ADJOURN ORGANIZATIONAL MEETING AND RECONVENE REGULAR MEETING. Time:
7. PRESENTATIONS
  - A. 2017-2018 Final Audit Review
  - B. 2017-2018 Budget Line Transfers
8. VISITORS' COMMENTS ON AGENDA ITEMS:  
Please give name, address, organization which you represent, and subject. It is requested that comments be kept to three (3) minutes and comments relative to private student or employee matters should be directed to the Director outside of the meeting.
9. APPROVAL OF MINUTES – Regular Meeting, October 18, 2018  
*Action: Moved \_\_\_\_\_ Secinded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_*
10. REPORTS
  - A. NTCC Administrative Reports
  - B. Superintendent of Record Report – Dr. Bottiglieri
11. FINANCIAL REPORTS:
  - A. Summary of Bills, October 13, 2018 to November 10, 2018
  - B. Financial Report, October 31, 2018
  - C. \*Budget Line Transfers
  - D. Student Center Report – October 31, 2018
  - E. Summary of Bills, November 11, 2018 to December 8, 2018
  - F. Financial Report, November 30, 2018

G. Student Center Report – November 30, 2018

Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

12. CORRESPONDENCE

13. DONATIONS

- A. Precision Pipeline – Covington, PA – Welding Electrode
- B. 2012 Ford Focus with Ford Asset Program

14. BUSINESS

- A. 2017-2018 Final Expenditures - \$894.23 to Reserve

Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

- B. 2017-2018 Budget Line Transfers

Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

- C. Sweet, Stevens, Katz, Williams Legal Agreement

Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

- D. JOC Board Meeting Schedule for 2019 Calendar Year

- E. OAC Fall Meeting Minutes Approval

- F. Articulation Agreements

- i. SUNY Cobleskill Articulation Agreement for Diesel Technology
- ii. University of Northwestern Ohio Diesel Program
- iii. Universal Technical Institute
- iv. Johnson College

Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

15. ADMINISTRATIVE REGULATIONS – Policy 708 – Lending of Equipment and Books

- A. Equipment Sign-Out Form

16. PERSONNEL

- A. Employment

Name	Position	Salary	Date
Joey Ackley	Buildings and Grounds Lead Custodian	\$15.50/Hour	December 3, 2018
Holly Shaull and Kristen Carrington	Per Diem LPN Instructors	\$26/Hour	November 15, 2018

Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

- B. TRAVEL

Event	Participants	Date and Cost
Perkins V Trainings	Gary Martell and Christi Warren	Perkins Funded 11/14/18, 12/13/18, and TBD

Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

- C. ANNOUNCEMENTS: Next Meeting, Thursday, January 17, 2019 at 6:30 PM

- D. ADJOURNMENT

Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

Respectfully Submitted,



Gary Martell, Director